

OFFICE OF THE COMMISSIONER OF CENTRAL EXCISE
NO.1, WILLIAMS ROAD, CANTONMENT, TRICHY-1.

TRADE NOTICE: 27 /2005

DATED : 24 .06.2005.

Sub: C.Ex. – Setting up of Help Centre for small tax payers – Regarding.

The Hon'ble Finance Minister in his Budget speech for the year 2005-2006, proposed to set up Help Centres for small tax payers in co-operation with bodies like industry associations, institutes of professionals and NGOs. In pursuance of this proposal Central Excise Commissionerate, Trichy is setting up a Help Centre at the following address:

**District Chamber of Commerce Building,
167, Madurai Road,
Trichy – 620 008. Telephone Number::0431– 2700440**

2. The Centre will function with effect from 01.07.05 and it will function from 11.00 Hours to 17.45 Hours on all working days. Saturdays and Sundays will be holidays.

3. The prime objective of the Help Centre is to help honest tax payers among excise assesseees, importers, exporters and service providers or any other person by providing an institutional mechanism for guiding and educating them in all matters relating to Central Excise, Service Tax and Customs. The Centre will make them aware of their rights and obligations as also advantages of tax compliance and consequences of non-compliance. The non-filers, stop-filers of Returns and defaulters of monthly payment of duty will also be an area of focus. Tax payers or any person proposing to pay tax may contact the officer in-charge at the above address / Phone Number and seek clarifications regarding Rules, Procedures, Forms and related matters. Copies of Circulars, Notifications issued by the Central Board of Excise & Customs can also be obtained from the Centre.

4. Resource persons for providing such help will consist of a Superintendent and an Inspector of Central Excise on full time basis under the direct supervision of the Additional Commissioner. These officers will be assisted by a Committee. All the

officers of the Commissionerate of the rank of Joint Commissioner and above will be members of this Committee. Eight experienced persons from the trade and professional bodies will also be working as members of the Committee. The names of the eight persons who have volunteered for this job and nominated initially, to the Committee are given in the annexure.

5. Help on simple matters will be provided by the departmental staff manning the Centre. On matters requiring detailed examination advice will be given by the Committee which will meet at least once in a fortnight. The Committee will also oversee the functioning of the Centre and give advice for its improvement. The members of the Committee will also act as point of contact and facilitators for needy persons wanting help from the centre.

6. The contents of this Trade Notice may be brought to the knowledge of all constituent members of Trade Associations / Chambers of Commerce.

Sd./xxx
(MATHEW JOHN)
COMMISSIONER.

(Issued from file C.No.IV/16/106/2005 – C.Ex.Pol.)

To
As per Mailing List - II & III / Members of the Regional Advisory Committee.

ANNEXURE TO TRADE NOTICE No. 27/2005 dated 24.06.05

SL.NO.	NAME S./SHRI	NAME OF THE ASSOCIATION
01	L. GNANARAJ	CHAMBER OF COMMERCE, 167, MADURAI ROAD, TRICHY-8.
02	K. RENGARAJAN	- do -
03	R.T. ARASU	CII,6A,GANESH COMPLEX,LAWSONS ROAD,TRICHY-1

04	S. SRIDHARAN	TIDITSIA (TRY. DT. TINY & SSIs) No.1, B-BLOCK, PAUL'S COMPLEX, BHARATHIAR SALAI, TRICHY-1
05	R.RAJAPPA RAJKUMAR	BHEL SMALL SCALE INDUSTRIES ASSOCIATION C/O. GANESH ENGINEERING, E/C-9, D.P.ESTATE, THUVAKUDI, TRICHY-15.
06	V. ALAGAPPAN	INSTITUTE OF CHARTERED ACCOUNTANTS GREEN HOUSE APARTMENTS, 28, McDONALD'S ROAD, TRICHY-1.
07	A. VENKATARAMAN	ICWAI No.2, FRIENDS COLONY, TRICHY-1
08	H.S ASHRAF ALI	AIRLINES AGENTS ASSOCIATION 92-C, SUPER BAZAAR, SINGARATHOPPU, TRICHY-8